



**SPECIAL MEETING MINUTES OF THE GOVERNING BOARD**

26089 Girard Street, Hemet, CA 92544  
 520 East Carmel, San Marcos, CA 92078  
 Call in #: 425-436-6305 Access Code: 306013

We reserve the right to record any/all Board Meetings.

**Our mission at Baypoint Preparatory Academy is to educate K-12 students through a rigorous college prep curriculum in a flexible, student-centered learning environment. Our goal is to actively partner with students, parents, and the community to support students’ academic success and personal goals.**

**MAY 27, 2020 03:00 PM**

**1. CALL TO ORDER**

The meeting is called to order by Board Chair, Nathan Limjoco at 3:05 PM.

**2. PUBLIC SESSION**

**A. Roll Call**

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Present via Conference Call</u>
Reyna Gomez	x		
Gina Campbell		x	
Erin Gorence	x		
Tuesday Gray	x		
Nathan Limjoco	x		
Stephanie Long		x	

**CONVENE TO OPEN SESSION:**

**3. PLEDGE OF ALLEGIANCE**

**4. REVISION/ADOPTION/ORDERING OF AGENDA**

Action Item 9A - Approval of CSFA Loan Resolution - we have not received the Resolution yet, we should have this by the June Board Meeting. Remove this Action Item.

Action Item 9C - Need to remove this item as well. This will be moved to the June Board Meeting.

This will be added as a Quick discussion item so that Frank can go over some of the cost breakdowns.

Motion:	Nathan Limjoco			As Submitted:
Second:	Reyna Gomez			As Amended: x
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Erin Gorence	x			
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

**5. CONSENT AGENDA - N/A**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion as set forth below. Unless specifically requested by a Board member to be set for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote. The Executive Director recommends approval of all items set forth under the Consent Agenda.

**6. PUBLIC COMMENT - N/A**

Each speaker will be allowed a maximum of three minutes to speak. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may (1) acknowledge receipt of the information/report and comment; (2) refer to staff for further study; or (3) refer the matter to the next agenda.

**7. ACTION ITEMS - BPA BOTH SCHOOLS**

A. Approval of Audit Governance Letter for FY2020.

Motion:	Erin Gorence			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Erin Gorence	x			
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

B. Approval of FY2018 Forms 990 and 199.

Motion:	Nathan Limjoco			As Submitted: x
Second:	Erin Gorence			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Erin Gorence	x			
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

C. Approval of Resolution to Ratify Covid 19 Loans.

Motion:	Erin Gorence			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Erin Gorence	x			
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

8. ACTION ITEMS - BPA HEMET (change to approval for...)

- A. All physical and academic assets including but not limited to: custodial equipment and supplies; office computers and office supplies; office desks and tables; lunch tables and chairs; student desks and chairs; file cabinets and supply cabinets; staff and student uniforms, bookcases, bulletin boards, fire extinguishers, science equipment, student supplies, physical education equipment, microwaves and coffee machines, etc...will stay within the Baypoint Preparatory Academy Corporation and dispersed to its remaining school, Baypoint Preparatory Academy-San Diego.

Motion:	Tuesday Gray			As Submitted: x
Second:	Erin Gorence			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Erin Gorence	x			
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

9. ACTION ITEMS - BPA SD

- A. Approval of the CSFA Loan Resolution in the additional amount of \$100,000.(Moved to June)

Motion:				As Submitted:
Second:				As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez				
Gina Campbell				
Erin Gorence				
Tuesday Gray				
Nathan Limjoco				
Stephanie Long				

B. Approval of Subsequent Change Orders for the Recon Environmental Contract regarding the Traffic Sub-consultant.

Motion:	Nathan Limjoco			As Submitted: x
Second:	Erin Gorence			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Erin Gorence	x			
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

C. Approval of General Contractor Draft Agreement for Tenant Improvements.(Moved to June)

Motion:				As Submitted:
Second:				As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez				
Gina Campbell				
Erin Gorence				
Tuesday Gray				
Nathan Limjoco				
Stephanie Long				

D. 2020-2021 Calendar.

Motion:	Erin Gorence			As Submitted: x
Second:	Tuesday Gray			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Erin Gorence	x			
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

E. Approval to seek out alternative insurance providers.

Motion:	Reyna Gomez			As Submitted: x
Second:	Erin Gorence			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Erin Gorence	x			
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

**10. INFORMATION/ DISCUSSION ITEMS**

- A. General Contractor draft proposal - prior to obtaining the permits we can do some of the improvements, “Rough Plumbing”; Electrical. Frank is reviewing bids and proposals. \$22,000 change order on the Sequa Study. Frank discussed various bids that he has received for improvements totalling about \$331,000 (for building out the school). Frank may have to call a Special for a Resolution related to Construction decisions. This would give Frank the ability to make decisions without having to proceed with these prior to calling a board meeting for each and every one.

**11. FUTURE AGENDA/DISCUSSION ITEMS**

- A. Hemet Closure.
- B. Board member election/officer election
- C. Board review of CEO
- D. LCAP alternative Written Report BPA-SD
- E. Approval of 20-21 Budget
- F. Approval of SPED Contracts
- G. Approval of the CEO and Executive Director Employment Agreements
- H. Approval of Back Office Service Contract
- I. Approval of Other Annual Contracts

**12. ORGANIZATIONAL MATTERS**

The Annual meeting of the Governing Board will take place on Thursday, June 25, 2020 at 26089 Girard St., Hemet, CA 92544 and at 520 E. Carmel Street, San Marcos, CA 92078 at (TIME).

**13. ADJOURNMENT**

Motion:	Erin Gorence		
Second:	Nathan Limjoco		
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Reyna Gomez	x		
Gina Campbell			x
Erin Gorence	x		
Tuesday Gray	x		
Nathan Limjoco	x		
Stephanie Long			x

The meeting adjourned at 04:25 PM.