



**REGULAR MEETING MINUTES OF THE GOVERNING BOARD**

**Internet:**

Join Zoom Meeting

<https://zoom.us/j/92669695706?pwd=OXY0dDYxbW5qcVErYlh2L3prYjczZz09>

Meeting ID: 926 6969 5706

Passcode: n9XgUa

Our mission at Baypoint Preparatory Academy is to educate TK-8 students through a rigorous college prep curriculum in a flexible, student-centered learning environment. Our goal is to actively partner with students, parents, and the community to support students’ academic success and personal goals.

**DECEMBER 12th, 2023 at 6:30 P.M.**  
**Closed Session will begin at 5:30 p.m.**

**1. CALL TO ORDER**

The meeting was called to order by Galel Fajardo at 5:39 PM.

**2. PUBLIC SESSION:**

**A. Roll Call**

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Present via Conference Call</u>
Max Eggleston	x		
Galel Fajardo	x		
Nathan Limjoco	x		
Nancy Spencer	x		

**3. PLEDGE OF ALLEGIANCE**

**4. REVISION/ADOPTION/ORDERING OF AGENDA**

**Two Amendments:**

**Item 5C is being amended because it did not list the dates of the Check Registries being provided.**

**Item 6 is being amended to revised: Public Comment- Closed Session (open session removed and moved to Agenda Item 9.**

**Item 9 is being amended to revised: Public Comment- Open Session (provided here to give the public an opportunity to address open session items if they join after closed session.)**

**Renumbered after Item 9.**

Motion:	Nathan Limjoco			As Submitted:
Second:	Max Eggleston			As Revised:x
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Max Eggleston	x			
Galel Fajardo	x			
Nathan Limjoco	x			
Nancy Spencer	x			

**5. CONSENT AGENDA**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion as set forth below. Unless specifically requested by a Board member to be set for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote. The Executive Director recommends approval of all items set forth under the Consent Agenda.

- A. Minutes of the Regular Board Meeting on September 12, 2023.  
<https://drive.google.com/drive/folders/1aiTqy1PzztWQ3VM1UveXjEFKotdNX6fl>
- B. Minutes of the Special Board Meetings on September 27, 2023.  
[https://drive.google.com/drive/folders/1z7F721nwmm\\_mtQq00NeILfnDgjCA2XsX](https://drive.google.com/drive/folders/1z7F721nwmm_mtQq00NeILfnDgjCA2XsX)
- C. The Check Registries for August - October, 2023  
<https://drive.google.com/drive/folders/1Jf3M3jzSn307IS8S7se15nwBiVjeLR6l>

Motion:	Nancy Spencer			As Submitted:x
Second:	Max Eggleston			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Max Eggleston	x			
Galel Fajardo	x			
Nathan Limjoco	x			
Nancy Spencer	x			

**6. PUBLIC COMMENT [Closed and Open Session Items](this was revised to Closed session items only)**

Each speaker will be allowed a maximum of three minutes to speak. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may (1) acknowledge receipt of the information/report and comment; (2) refer to staff for further study; or (3) refer the matter to the next agenda.

**ANNOUNCE CLOSED SESSION ITEMS- -Evaluation of CEO**

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957(b)1)**

Employment, evaluation of performance, discipline, or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session." ( Gov. Code § 54957(b)1):

A. Opportunity for the public to address the board on closed session items

**ADJOURN OPEN SESSION: 5:45 PM**  
**CONVENE CLOSED SESSION: 6:25 PM**

**7. CLOSED SESSION-**

**ADJOURN CLOSED SESSION: 6:31 PM**  
**RECONVENE OPEN SESSION: 6:31 PM**

**8. REPORT OF ACTION TAKEN IN CLOSED SESSION: None.**

**9. Added Public Comment Open Session Items**

**Alexis- Calendar revisions.**

**Lisa - Information regarding the back area of the school.**

**Wade- Gymnasium concerns.**

**Lena- Several school concerns.**

**Angie- Meal concerns.**

**Galel made comments that parents know they can send messages to board member emails.**

**Patrick- Calendar revisions. Accessibility to board minutes.**

**Every minute of the board meetings are available when requested. This is the official record of the board meetings. Galel thanked all of the parents for attending the meeting.**

**10. SCHOOL REPORTS-**

A. Quarterly/Annual Reports: CEO/Executive Director Report-

Frank's Report- School capacity and fall enrollment.

68 Billion dollar State budget deficit that could impact student funding.

Reach out to family and friends in the community in relation to legislation that can harm charter schools.

Facilities- Security updates.

Gymnasium update.

Securing current facility.

Additional staff..

Installation of a warmer for school lunches..

Requesting that students bring healthy lunches.

Baypoint students presented.

Sabina- Executive Director Presentation-

Data for enrollment and Average Daily Attendance.

Looking at the data started with student - parent conferences.

Parents were encouraged to meet with the teachers.

CDE made suggestions to the board regarding focus to improve assessment results.

Interim assessments started on November 27th.

School is in the middle of the iready second diagnostic and reviewing those results and analyzing that data.

Teachers will be putting together a schedule to analyze the assessments.

New academic programs and new curriculum assessments and strategies.

Curriculum is a tool to support their instruction.

<https://drive.google.com/drive/folders/1q9NoRgs8s35am-fxOfWupFqIHcr1YDBi>

#### B. CBO Financial Report-

Outlook of State Budget- Budget deficit. Deferrals and cuts could happen.

70 days of cash on hand if no revenues were to come in. .

\$275,000 check that was stolen from Baypoint. The school has been working on getting this replaced. Zach has this pushed out to June 2024 since the school does not know when this will come out.

[https://drive.google.com/drive/folders/1hOM6eP-N2SQ1m\\_ci1FFQeJNrJUEJpCPM](https://drive.google.com/drive/folders/1hOM6eP-N2SQ1m_ci1FFQeJNrJUEJpCPM)

#### C. PAC Report-

Smartboards- \$1800 per board looking to see if there are other restricted dollars to supplement the cost.

<https://drive.google.com/drive/folders/1kYolZ6so10r0lmpdH-PQjDnc3fxE11tM>

**11. ACTION ITEMS**

**A. 2023-24 First Interim Report and Budget-**

Zach reviewed the First Interim Report and the Budget.

<https://drive.google.com/drive/folders/1MxSsC-rJ16u9lsGsVO-pnmHfKoXoVWPz>

Motion:	Nathan Limjoco			As Submitted: x
Second:	Max Eggleston			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Max Eggleston	x			
Galel Fajardo	x			
Nathan Limjoco	x			
Nancy Spencer	x			

**B. PAC Events (January-March)-**

Specific PAC Events were discussed.

Limit the Field Trips to one a year per grade level.

Adjust the date on the Mental Health proposed event.

Following addendum:

Remove Item #3

#6 with the following modification changed to \$200.00.

#2 the school will fund this event with School Art Funds

#10- Mental Health Family Night- Date be moved to after testing

Planetarium #8- moved to a Friday afternoon

#9- Moved to a Friday afternoon

<https://drive.google.com/drive/folders/1z0j5dIpYgxNaTjofe3KUAOBSpfMCPLwd>

Motion:	Galel Fajardo			As Submitted:
Second:	Max Eggleston			As Amended: x
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Max Eggleston	x			
Galel Fajardo	x			
Nathan Limjoco	x			
Nancy Spencer	x			

C. 2023-24 New Staff-  
 Addressed Anti-Nepotism Policy - Frank Ogwaro Jr and Roma Chaar  
 Roma Chaar should report to someone other than Sabina

<https://drive.google.com/drive/folders/1MpsJ7qwFf0cKBTcVCSFbMml5HUWA-PnO>

Motion:	Galel Fajardo			As Submitted: x
Second:	Nancy Spencer			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Max Eggleston	x			
Galel Fajardo	x			
Nathan Limjoco	x			
Nancy Spencer	x			

**There was a break taken at this time.**  
**Reconvene at 8:58 PM**  
**Max exited the meeting.**

D. CTC Declaration of Need for Fully Qualified Education Form (DON)-  
 Baypoint approved this item at its Board Meeting on September 27th but was informed by the CTC that it had to be approved at a Regular Board Meeting vs a Special Board Meeting.

<https://drive.google.com/drive/folders/1StjQMkGcqPKsEETFGW-a4hj-WpAN8qn9>

Motion:	Galel Fajardo			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Max Eggleston			x	
Galel Fajardo	x			
Nathan Limjoco	x			
Nancy Spencer	x			

E. Frank Ogwaro Jr IT Services (Retroactive Pay Increase IT Vendor)-  
 Frankie reports to Sabina Chaar. Zach is in agreement with this flat rate as a contracted vendor.  
 Needs to have a Confidentiality Agreement.

[https://drive.google.com/drive/folders/1JuW-Y\\_vluAFVC0N629h0AgGvHh84ELsj](https://drive.google.com/drive/folders/1JuW-Y_vluAFVC0N629h0AgGvHh84ELsj)

Motion:	Nathan Limjoco			As Submitted: x
Second:	Galel Fajardo			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Max Eggleston			x	
Galel Fajardo	x			
Nathan Limjoco	x			
Nancy Spencer	x			

- F. 2023-24 Baypoint Calendar Revision- Nancy discussed the necessity of the changes that were made and giving the teachers additional time for PD.

<https://drive.google.com/drive/folders/1z0bIAxOIERctdvEZ6EKRdtJ1-Slyxdwz>

Motion:	Nathan Limjoco			As Submitted: x
Second:	Nancy Spencer			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Max Eggleston			x	
Galel Fajardo	x			
Nathan Limjoco	x			
Nancy Spencer	x			

- G. Knowledge Saves Lives Assessment-

Vendor to test and provide risk assessment as well as solutions to the school related to safety and security..

<https://drive.google.com/drive/folders/1Shcs3CK-jCyBSIsKIQPN7kmRNRBpw6JO>

Motion:	Galel Fajardo			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Max Eggleston			x	
Galel Fajardo	x			
Nathan Limjoco	x			
Nancy Spencer	x			

**11. INFORMATION/ DISCUSSION ITEMS**

- A. Call a Regular Board Meeting in mid-February to approve the mid-year LCAP.
- B. 2022-23 Audited Financial Statements  
One slight adjustment to a newer adjustment based on money left in the Treasury Account. This is in relation to the Fair Market Value of the money.  
<https://drive.google.com/drive/folders/1OmoEsPf0L2tCqoYLF24GvioWBA89XUK>
- C. Form 700 Reminder  
<https://drive.google.com/drive/folders/1o9Tb2vpxr1-DosaFufZEKtkxDtazvz2X>

**12. FUTURE AGENDA ITEMS**

- A. February Regular Board Meeting - Tentatively February 13th at 5:30 p.m.
- B. Review of final Audit Report
- C. Add mid-year review of the LCAP as an action item.

**13. BOARD MEMBER COMMENTS**

Galel- For parents and everyone observing go to the [baypointacademy.org](http://baypointacademy.org). Encouraged to send your feedback to the board. Encouraged to look at the website and feel free to reach out if you have questions.

**14. ORGANIZATIONAL MATTERS**

The next Regular meeting of the Governing Board will take place tentatively February 13th at 5:30 p.m. via Zoom or in person at 520 East Carmel Street, San Marcos, CA.

**15. ADJOURNMENT**

Motion:	Nathan Limjoco		
Second:	Nancy Spencer		
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Max Eggleston			x
Galel Fajardo	x		
Nathan Limjoco	x		
Nancy Spencer	x		

The meeting adjourned at 9:50 P.M.