



REGULAR MEETING MINUTES OF THE GOVERNING BOARD

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All BPA Board Meetings are recorded (SB126)

Our mission at Baypoint Preparatory Academy is to educate TK-8 students through a rigorous college prep curriculum in a flexible, student-centered learning environment. Our goal is to actively partner with students, parents, and the community to support students’ academic success and personal goals.

DECEMBER 13, 2022, at 5:30 P.M.

1. CALL TO ORDER

The meeting was called to order by Board Chair, Nathan Limjoco at 5:31 pm.

2. PUBLIC SESSION:

A. Roll Call

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Present via Conference Call</u>
Galel Fajardo	x		
Nathan Limjoco	x		
Stephanie Long		x	
Nancy Spencer	x		
Nicole Yargeau		x	

3. PLEDGE OF ALLEGIANCE

4. REVISION/ADOPTION/ORDERING OF AGENDA

Motion:	Nathan Limjoco			As Submitted: x
Second:	Galel Fajardo			As Revised:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo	x			
Nathan Limjoco	x			
Stephanie Long			x	
Nancy Spencer	x			
Nicole Yargeau			x	

5. CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion as set forth below. Unless specifically requested by a Board member to be set for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote. The Executive Director recommends approval of all items set forth under the Consent Agenda.

A. Minutes of the Regular Board Meeting on September 13th, 2022

10G - Correct “Nathan Limjoco” “No” Vote- he was not in attendance.

https://drive.google.com/drive/folders/1-QUXeXJE96FGE45HvIRNQSEaBGm_8c6U

B. Minutes of the Special Board Meeting on October 13th November 10th, and December 6th.

https://drive.google.com/drive/folders/1H4PPNYwmZbf3g_IiaXhbqcMA0GmbUqXL

C. The Check Registries for October-November, 2022.

https://drive.google.com/drive/folders/1InQqQdwq_mUfTzoQDnMEBI_yuY6loNbm

Motion:	Nancy Spencer			As Submitted:
Second:	Galel Fajardo			As Amended: x
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo	x			
Nathan Limjoco	x			
Stephanie Long			x	
Nancy Spencer	x			
Nicole Yargeau			x	

6. PUBLIC COMMENT [Closed and Open Session Items]

Each speaker will be allowed a maximum of three minutes to speak. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may (1) acknowledge receipt of the information/report and comment; (2) refer to staff for further study; or (3) refer the matter to the next agenda.

If you would like to address the board, please use the chat box at this time to type in your name, the subject or action item that you would like to address, and your statement and/or comment. The public may not ask questions of the board but may make a public statement.

The Brown Act does not allow for public questions during board meetings. If you have questions, please contact the school.

ANNOUNCE CLOSED SESSION ITEMS- (CEO evaluation)- Tabled to Next Board Meeting in January.

<https://drive.google.com/drive/folders/1JMfHeEz5PhwSmzrMs4YwTEParDbfQPrT>

- A. Board voted to table the closed session item to the next board meeting in January due to technical difficulties in separating into breakout rooms.

Motion:	Galel Fajardo			As Submitted:
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo	x			
Nathan Limjoco	x			
Stephanie Long			x	
Nancy Spencer	x			
Nicole Yargeau			x	

- B. Opportunity for the public to address the board on closed session items- N/A

ADJOURN OPEN SESSION: N/A
CONVENE CLOSED SESSION: N/A

7. CLOSED SESSION- N/A

ADJOURN CLOSED SESSION: N/A
RECONVENE OPEN SESSION: N/A

8. REPORT OF ACTION TAKEN IN CLOSED SESSION: N/A

9. SCHOOL REPORTS

Nikki Yargeau joined the board meeting at this time.

- A. Quarterly CEO Report
- a. Facilities Update
 - i. Good quarter. Managing staff outage has been one of the biggest challenges. School has done a wonderful job of covering the tasks as they come up.
 - ii. Old building and related challenges. All the public improvements are completed pending the striping. Traffic control through the end of this week. Staff has jumped in to help out with the traffic control. Parents have been patient through the process. New entry way when parents/students return to school.
 - iii. Could we somehow tap into our educational partners and families to do fundraising to raise the money for the gate and the fence as a security measure. Additional \$36,000. Nathan asked if this is something that could be discussed with PAC?
 - iv. Frank can also reach out to request a rent abatement for the repairs in relation to leaks, etc...

- b. Status of CARES Act and Reimbursement
 - i. This was approved at the November Board Meeting, pending legal review.
 - 1. EIN report
 - 2. School will receive \$537,213.44
 - 3. Being paid out of our payroll company.
 - 4. This can be pushed to January.
 - 5. \$85,954.00 will be owed to Synergi
 - c. School is eligible for an automatic increase to loan with CSFA (\$250,000). This will be discussed in the finance meeting and then brought before the board.
 - B. Executive Director Report
 - a. Sabina shared a Powerpoint with scores
 - i. Good but still want to see more growth for college/career readiness (each and every grade level). Want to evaluate this for each grade to make sure the students aren't falling behind.
 - ii. Compare our data with San Marcos Unified; San Marcos Elementary.
 - iii. Compare our data with High Tech High.
 - iv. Baypoint Elem; San Marcos Elem; San Marcos USD Elem. Schools
 - v. Middle Schools comparison
 - vi. Hispanic/Latino data
 - vii. FRL data
 - viii. Feedback from board- great data. Positive data should be shared:
 - 1. Has this information been shared with the staff?
 - a. This is going to be shared with the staff.
 - 2. Nathan was wondering if this could be presented to the PAC so that the parents know.
 - 3. Huge thank you to the staff.
 - 4. Suggested that this information also be shared with the students.
 - 5. Community- Fantastic academic option for students.
 - 6. Work on Marketing our data outcomes
 - 7. Work on Marketing our ELOP as well
- Can board members receive reports ahead of time in order to review the information and formulate questions? CEO; Executive Director; and Site Administrator Reports
- b. Academic Performance Review
- C. Site Administrator Report
 - a. Heather shared a Powerpoint of students. Photos of students who wrote to Veterans. Other pics of students with awards for Perfect Attendance.
 - b. Students with homemade recipe books.
 - c. Ms. McAlexander- photos of students doing STEM exercises and Robotics. Programming Robots to follow a path. Programming them via computer.
 - d. 201 current enrollment
 - i. Gaining and losing a couple
 - 1. ADA has been rough due to illnesses.
 - 2. December and January will probably dip a little lower due to travel, etc...

3. Prepping for open enrollment
4. Baypoint College Academy
 - a. Ms. Chaar and Ms. Martinez are working on this to get the students thinking about college
 - i. 7th and 8th graders.
 1. Leadership roles
 2. Workshops to educate the students and parents
 3. Teaming with Chase Bank regarding Financial Planning, etc...
 4. Building relationships with Cal State San Marcos, etc...
 - a. Student tours- walking to the campus
5. PAC voted on \$500.00 per classroom- PAC-sponsored funds.
6. Please come by the school to visit

D. CBO Board Report

- a. Shared the report.

https://drive.google.com/drive/folders/1FG0g30sUdbi8ZHuJt4E_LkP8kR2XPJq2

10. ACTION ITEMS

A. Draft of 2021-22 Audited Financial Statements.

Clean audit from last year. No findings in the prior year audit. One adjustment on page 5 due to transfer of in lieu property taxes. Positive adjustment.

Tabled for more time to review. Add to the next board meeting in January.

<https://drive.google.com/drive/folders/1YkXNUANsziwrD4oE4rsfvkpW2gZCpFmP>

Motion:	Nikki Yargeau			As Submitted:
Second:	Galel Fajardo			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo	x			
Nathan Limjoco	x			
Stephanie Long			x	
Nancy Spencer	x			
Nicole Yargeau	x			

B. 2022-23 First Interim Report and Budget.

<https://drive.google.com/drive/folders/1XpTXyArF-Q-0XL-Ye1QhBU-qxkTViSIP>

Motion:	Nancy Spencer			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo	x			
Nathan Limjoco	x			
Stephanie Long			x	
Nancy Spencer	x			
Nicole Yargeau	x			

C. Revised Financial Policies.

<https://drive.google.com/drive/folders/1-flrquv5MWJgKUwRrClqObZgCXFd4FFt>

Motion:	Galel Fajardo			As Submitted:
Second:	Nancy Spencer			As Amended: x
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo	x			
Nathan Limjoco	x			
Stephanie Long			x	
Nancy Spencer	x			
Nicole Yargeau	x			

D. PAC Financial Policies.

https://drive.google.com/drive/folders/1dWXTKGSP9wcOxE_-q-ppAHtF7ZtbOVT9

Motion:	Nathan Limjoco			As Submitted: x
Second:	Galel Fajardo			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo	x			
Nathan Limjoco	x			
Stephanie Long			x	
Nancy Spencer	x			
Nicole Yargeau	x			

E. Extended Learning Opportunities Program (ELOP) Handbook

https://drive.google.com/drive/folders/1faxzYPe1j_KQh_Wf8sV4nrUvsCi3L8LN

Motion:	Nathan Limjoco			As Submitted: x
Second:	Nikki Yargeau			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo	x			
Nathan Limjoco	x			
Stephanie Long			x	
Nancy Spencer	x			
Nicole Yargeau	x			

F. Expanded Learning Opportunities Program (ELOP) Plan

https://drive.google.com/drive/folders/1thY9_4c_EEr_FU1Gpk40nloR695Y-B5R

Motion:	Nancy Spencer			As Submitted: x
Second:	Galel Fajardo			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo	x			
Nathan Limjoco	x			
Stephanie Long			x	
Nancy Spencer	x			

Nicole Yargeau	x			
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G. BPA Freedom of Expression Policy.

Tabled for clarification. Tabled to next board meeting.

<https://drive.google.com/drive/folders/18ZMFntinr6DDZG0jVwoYwwx6266bZn1>

Motion:	Nikki Yargeau			As Submitted:
Second:	Galel Fajardo			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo	x			
Nathan Limjoco	x			
Stephanie Long			x	
Nancy Spencer	x			
Nicole Yargeau	x			

H. Chromebook Purchases (Emergency Connectivity Fund).

<https://drive.google.com/drive/folders/1A7ZOD5FAL2Tew5pRMNFMaHdLcEf89b51>

Motion:	Galel Fajardo			As Submitted: x
Second:	Nancy Spencer			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo	x			
Nathan Limjoco	x			
Stephanie Long			x	
Nancy Spencer	x			
Nicole Yargeau	x			

I. AB361 RESOLUTION FOR VIRTUAL MEETINGS

BPA is recommending that board meetings continue to be held virtually under AB361. A “yes” vote indicates that the board wants to continue to meet virtually at this time. It can be reassessed at the next meeting. Authority to hold virtual meetings within 30 days of this meeting (valid through Jan 12, 2023).

https://drive.google.com/drive/folders/12kVImuZVHg174_M89sRECS61j1CO8a1k

Motion:	Galel Fajardo			As Submitted: x
Second:	Nancy Spencer			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo	x			
Nathan Limjoco	x			
Stephanie Long			x	
Nancy Spencer	x			
Nicole Yargeau	x			

11. INFORMATION/ DISCUSSION ITEMS

- A.
- B.

12. FUTURE AGENDA ITEMS

- A. Tabled items from this board agenda.

13. BOARD MEMBER COMMENTS

14. ORGANIZATIONAL MATTERS

Next board meeting will be Tuesday, January 10th at 5:30 PM.

The next Regular meeting of the Governing Board will take place on March 14, 2023 at 5:30 P.M. via Zoom.

15. ADJOURNMENT

Motion:	Nancy Spencer		
Second:	Nikki Yargeau		
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Galel Fajardo	x		
Nathan Limjoco	x		
Stephanie Long		x	
Nancy Spencer	x		
Nicole Yargeau	x		

The meeting adjourned at 8:51 PM