



**REGULAR MEETING MINUTES OF THE GOVERNING BOARD**

Locations:

26089 Girard Street, Hemet, CA 92544

520 E. Carmel Drive, San Marcos, CA 92078

Call in #: 425-436-6305 Access Code: 306013

**Our mission at Baypoint Preparatory Academy is to educate K-12 students through a rigorous college prep curriculum in a flexible, student-centered learning environment. Our goal is to actively partner with students, parents, and the community to support students’ academic success and personal goals.**

**JUNE 25, 2020 3:00 PM.**

**1. CALL TO ORDER**

The meeting was called to order by Nathan Limjoco at 3:04 PM

**2. PUBLIC SESSION**

**A. Roll Call**

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Present via Conference Call</u>
Reyna Gomez	x		
Gina Campbell		x	
Tuesday Gray		x	
Nathan Limjoco	x		
Stephanie Long	x		

**CONVENE TO OPEN SESSION:**

**3. PLEDGE OF ALLEGIANCE**

**4. REVISION/ADOPTION/ORDERING OF AGENDA**

Action Item 9a Should read “Resignation” from the board.

Action Item 9b Approval of new board members - there aren’t any board members, remove item.

Action Item 9n Approval of Chartersafe or MMA Liability and Workers Comp Insurance Proposal changed to Chartersafe or HUB Liability.

Action Item 9p Approval of Nancy’s Spencer’s Employment Agreement should read Approval of Transition Administrator Job Description.

Motion:	Reyna Gomez			As Submitted:
Second:	Stephanie Long			As Revised:x
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	X			
Gina Campbell			X	
Tuesday Gray			X	
Nathan Limjoco	X			
Stephanie Long	X			

**5. CONSENT AGENDA**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion as set forth below. Unless specifically requested by a Board member to be set for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote. The Executive Director recommends approval of all items set forth under the Consent Agenda.

- A. Minutes of the Regular Board Meeting on March 23, 2020.
- B. Minutes of the Special Board Meetings on May 27, 2020 and June 3, 2020.
- C. The Check Registries for March, April, and May, 2020.

Motion:	Nathan Limjoco			As Submitted: x
Second:	Reyna Gomez			
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			X	
Tuesday Gray			X	
Nathan Limjoco	x			
Stephanie Long	x			

**6. PUBLIC COMMENT [Closed and Open Session Items]**

Each speaker will be allowed a maximum of three minutes to speak. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may (1) acknowledge receipt of the information/report and comment; (2) refer to staff for further study; or (3) refer the matter to the next agenda. None.

**ANNOUNCE CLOSED SESSION ITEMS  
ADJOURN OPEN SESSION  
CONVENE CLOSED SESSION: 3:16 P.M.**

**7. CLOSED SESSION ITEMS**

- A. Evaluation of the Executive Director.
- B. Evaluation of the CEO.

**ADJOURN CLOSED SESSION  
RECONVENE OPEN SESSION: 3:21 P.M.**

**8. REPORT OF ACTION TAKEN IN CLOSED SESSION.**

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**9. ACTION ITEMS-(BPA SD AND BPA H).**

A. Approval of Erin Gorence resignation from the BPA Board effective June 22, 2020.

Motion:	Stephanie Long			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			X	
Tuesday Gray			X	
Nathan Limjoco	x			
Stephanie Long	x			

B. Approval of New Board Members. Removed

Motion:				As Submitted:
Second:				As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez				
Gina Campbell				
Tuesday Gray				
Nathan Limjoco				
Stephanie Long				

C. Approval of Nathan Limjoco to a one-year Board term 7/1/2020-6/30/2021.

Motion:	Reyna Gomez			As Submitted: x
Second:	Stephanie Long			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Tuesday Gray			x	
Nathan Limjoco				Abstained
Stephanie Long	x			

D. Approval of Stephanie Long to a one-year Board term 7/1/2020-6/30/2021.

Motion:	Nathan Limjoco			As Submitted: x
Second:	Reyna Gomez			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Tuesday Gray			x	
Nathan Limjoco	x			
Stephanie Long				Abstained

E. Approval of 2020-2021 Student Support Services (SSS) Contracts.

Motion:	Nathan Limjoco			As Submitted: x
Second:	Reyna Gomez			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Tuesday Gray			x	
Nathan Limjoco	x			
Stephanie Long	x			

F. Approval of Change from Special Education (SPED) Coordinator/Teacher title to Student Support Services (SSS) Coordinator/Teacher title.

Motion:	Reyna Gomez			As Submitted: x
Second:	Stephanie Long			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Tuesday Gray			x	
Nathan Limjoco	x			
Stephanie Long	x			

G. Approval of SBA EIDL Loan Authorization & Agreement #8230137806.

Motion:	Stephanie Long			As Submitted: x
Second:	Reyna Gomez			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Tuesday Gray			x	
Nathan Limjoco	x			
Stephanie Long	x			

H. Approval of COVID-19 Operations Written Report (LCAP Alternative Form).

Motion:	Reyna Gomez			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Tuesday Gray			x	
Nathan Limjoco	x			
Stephanie Long	x			

I. Approval of Fourth Amended Bylaws of Baypoint Preparatory Academy.

Motion:	Reyna Gomez			As Submitted: x
Second:	Stephanie Long			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Tuesday Gray			x	
Nathan Limjoco	x			
Stephanie Long	x			

J. Approval of a Resolution approving the CSFA Revolving Loan.

Motion:	Nathan Limjoco			As Submitted: x
Second:	Stephanie Long			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Tuesday Gray			x	
Nathan Limjoco	x			
Stephanie Long	x			

K. Approval of 2020-2021 Executive Director Employment Agreement.

Motion:	Stephanie Long			As Submitted: x
Second:	Reyna Gomez			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Tuesday Gray			x	
Nathan Limjoco	x			
Stephanie Long	x			

L. Approval of 2020-2021 CEO Employment Agreement.

Motion:	Nathan Limjoco			As Submitted: x
Second:	Stephanie Long			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Tuesday Gray			x	
Nathan Limjoco	x			
Stephanie Long	x			

M. Approval of 2020-2021 Creative Back Office Proposal.

Motion:	Stephanie Long			As Submitted: x
Second:	Reyna Gomez			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Tuesday Gray			x	
Nathan Limjoco	x			
Stephanie Long	x			

N. Approval of 2020-2021 Chartersafe or MMA or HUB Liability and Workers' Comp Insurance Proposal.

Motion:	Stephanie Long			As Submitted:
Second:	Nathan Limjoco			As Amended: x
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Tuesday Gray			x	
Nathan Limjoco	x			
Stephanie Long	x			

O. Approval of Lexia Learning Systems LLC Renewal. (Approved for one year).

Motion:	Reyna Gomez			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Tuesday Gray			x	
Nathan Limjoco	x			
Stephanie Long	x			

P. Approval of Transition Administrator job description.

Motion:	Reyna Gomez			As Submitted: x
Second:	Stephanie Long			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Tuesday Gray			x	
Nathan Limjoco	x			
Stephanie Long	x			

Q. Approval Business Manager Job Description.

Motion:	Stephanie Long			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Tuesday Gray			x	
Nathan Limjoco	x			
Stephanie Long	x			

R. Approval of new payroll company: Paybridge.

Motion:	Nathan Limjoco			As Submitted: x
Second:	Reyna Gomez			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Tuesday Gray			x	
Nathan Limjoco	x			
Stephanie Long	x			

S. Approval of Revised Employee Handbook.

Motion:	Reyna Gomez			As Submitted: x
Second:	Stephanie Long			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Tuesday Gray			x	
Nathan Limjoco	x			
Stephanie Long	x			

**10. ACTION ITEMS-BPA H**

A. Approval of the 2019-20 BPA Hemet EPA Resolution and Expenditures.

Motion:	Nathan Limjoco			As Submitted: x
Second:	Reyna Gomez			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Tuesday Gray			x	
Nathan Limjoco	x			
Stephanie Long	x			

## 11. ACTION ITEMS-BPA SD

### A. Approval of the 2020-21 BPA SD Budget.

Motion:	Nathan Limjoco			As Submitted: x
Second:	Stephanie Long			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Tuesday Gray			x	
Nathan Limjoco	x			
Stephanie Long	x			

### B. Approval of the 2019-20 BPA SD EPA Resolution and Expenditures.

Motion:	Nathan Limjoco			As Submitted: x
Second:	Stephanie Long			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Tuesday Gray			x	
Nathan Limjoco	x			
Stephanie Long	x			

### C. Approval of the 2020-21 BPA SD EPA Resolution and Projected Expenditures.

Motion:	Reyna Gomez			As Submitted: x
Second:	Stephanie Long			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Tuesday Gray			x	
Nathan Limjoco	x			
Stephanie Long	x			

### D. Approval of the 2020-21 BPA SD ConApp.

Motion:	Reyna Gomez			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	x			
Gina Campbell			x	
Tuesday Gray			x	
Nathan Limjoco	x			
Stephanie Long	x			



**12. INFORMATION/ DISCUSSION ITEMS**

1. Grant writing- Reaching out to secure grants. Formalize a program for philanthropy. Frank is looking into this and if this might be something that might benefit the school.
2. Facilities - SD- Frank has been working with the City and the Architect.

**13. FUTURE AGENDA ITEMS**

1. BPA Hemet Final Asset Distribution to BPA San Diego. This will help with the budget constraints moving forward. Cannot provide anything firm until we know where we will close out for the year. Final assets and cash from BPA Hemet will be donated to BPA San Diego.
2. Approval of New Board Members

**14. BOARD COMMENT / ORGANIZATIONAL MATTERS**

The Regular meeting of the Governing Board will take place on September 18, 2020 at 520 E. Carmel, San Marcos, CA at time TBD.

**15. ADJOURNMENT**

Motion:	Stephanie Long		
Second:	Reyna Gomez		
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Reyna Gomez	x		
Gina Campbell			x
Tuesday Gray			x
Nathan Limjoco	x		
Stephanie Long	x		

The meeting adjourned at 5:38 PM.