



**ANNUAL/REGULAR MEETING MINUTES OF THE GOVERNING BOARD**

520 East Carmel, San Marcos, CA 92078

Call in #: 669-900-9128 Access Code: 0521227

Join Zoom Meeting

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Call in number: (669) 900-9128

Meeting ID: 792 634 3809

Passcode: 2021

Topic: Annual Board Meeting - June 28, 2021

Time: Jun 28, 2021 04:00 PM Pacific Time (US and Canada)

**Our mission at Baypoint Preparatory Academy is to educate TK-8 students through a rigorous college prep curriculum in a flexible, student-centered learning environment. Our goal is to actively partner with students, parents, and the community to support students' academic success and personal goals.**

**JUNE 28, 2021 4:00 PM.**

**1. CALL TO ORDER**

The meeting was called to order by Board Treasurer, Tuesday Gray at 4:04 p.m.

**2. PUBLIC SESSION**

**A. Roll Call**

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Present via Conference Call</u>
Tuesday Gray	x		
Nathan Limjoco	x		
Stephanie Long		x	

**CONVENE TO OPEN SESSION:**

**3. PLEDGE OF ALLEGIANCE**

**4. REVISION/ADOPTION/ORDERING OF AGENDA**

**Reordering of agenda, re are moving items E-I and K; these will be before A now.**

Motion:	Tuesday Gray			As Submitted:
Second:	Nathan Limjoco			As Revised:x
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

**5. CONSENT AGENDA**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion as set forth below. Unless specifically requested by a Board member to be set for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote. The Executive Director recommends approval of all items set forth under the Consent Agenda.

- A. Minutes of the Regular Board Meeting on March 19th, 2021.
- B. Minutes of the Special Board Meetings on May 26, 2021.
- C. The Check Registries for March 2021; April 2021; May 2021.

Motion:	Nathan Limjoco			As Submitted: x
Second:	Tuesday Gray			
Vote:	Yes	No	Absent	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

**6. PUBLIC COMMENT [Closed and Open Session Items]**

Each speaker will be allowed a maximum of three minutes to speak. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may (1) acknowledge receipt of the information/report and comment; (2) refer to staff for further study; or (3) refer the matter to the next agenda. None.

**ANNOUNCE CLOSED SESSION ITEMS  
ADJOURN OPEN SESSION  
CONVENE CLOSED SESSION: 4:11 P.M.**

**7. CLOSED SESSION ITEMS**

- A. Evaluation of the Executive Director.
- B. Evaluation of the CEO.

**ADJOURN CLOSED SESSION  
RECONVENE OPEN SESSION: 4: 18 P.M.**

**8. REPORT OF ACTION TAKEN IN CLOSED SESSION.**

None.

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## 9. ACTION ITEMS

### A. Updated Fourth Amended Bylaws- *Change to Updated Fifth Amended Bylaws*

Motion:	Nathan Limjoco			As Submitted:
Second:	Tuesday Gray			As Amended: x
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

### B. Approval of Nathan Limjoco to a one-year Board term 7/1/2021-6/30/2022.

Motion:	Tuesday Gray			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray	x			
Nathan Limjoco				Abstained
Stephanie Long			x	

### C. Approval of Stephanie Long to a one-year Board term 7/1/2021-6/30/2022.

Motion:	Nathan Limjoco			As Submitted: x
Second:	Tuesday Gray			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

### D. Approval of Tuesday Gray to a one-year Board term 7/1/2021-6/30/2022.

Motion:	Nathan Limjoco			As Submitted: x
Second:	Tuesday Gray			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray				Abstained
Nathan Limjoco	x			
Stephanie Long			x	

E. Annual Update Local Control and Accountability Plan (LCAP) 2021-2022 & Local Control and Accountability Plan (LCAP) 2021-2024.

Motion:	Tuesday Gray			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

F. 2021-2022 Budget.

Motion:	Nathan Limjoco			As Submitted: x
Second:	Tuesday Gray			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

G. 2020-2021 EPA Resolution and Expenditures.

Motion:	Tuesday Gray			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

H. 2021-2022 EPA Resolution and Projected Expenditures.

Motion:	Nathan Limjoco			As Submitted: x
Second:	Tuesday Gray			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

I. 2021-2022 ConApp.

Motion:	Tuesday Gray			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

J. 2021-2022 Creative Back Office Proposal.

Motion:	Tuesday Gray			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

K. Final Asset Distribution Resolution: Transfer of funds and donation of assets from BPA Hemet to BPA San Diego.

Motion:	Tuesday Gray			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

L. 2021-2022 Executive Director Employment Agreement.

Motion:	Nathan Limjoco			As Submitted: x
Second:	Tuesday Gray			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

M. 2021-2022 CEO Employment Agreement.

Motion:	Tuesday Gray			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

N. Revised Job Description for Independent Study Teacher.

Motion:	Nathan Limjoco			As Submitted: x
Second:	Tuesday Gray			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

- O. Select and approve from submitted contracts for Student Support Services (SSS) for 2021-2022 school year.

Motion:	Tuesday Gray			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

- P. Select and approve from submitted contracts for food services for 2021-2022 school year.

Motion:	Nathan Limjoco			As Submitted: x
Second:	Tuesday Gray			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

- Q. Select and approve from submitted contracts for food administrative services for 2021-2022 school year.

Motion:	Tuesday Gray			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

- R. 2021-2022 Chartersafe Proposal

Motion:	Tuesday Gray			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

- S. Lexia Learning Systems LLC Renewal.

Motion:	Nathan Limjoco			As Submitted: x
Second:	Tuesday Gray			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

T. Mind Research Institute (ST Math) Renewal Proposal .

Motion:	Tuesday Gray			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	Yes	No	Absent	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

U. SDCOE CTI Proposal.

Motion:	Nathan Limjoco			As Submitted: x
Second:	Tuesday Gray			As Amended:
Vote:	Yes	No	Absent	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

V. School Pathways Renewal Proposal.

Motion:	Nathan Limjoco			As Submitted: x
Second:	Tuesday Gray			As Amended:
Vote:	Yes	No	Absent	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

**10. INFORMATION/ DISCUSSION ITEMS**

1. Charter School Legislation Updates.
  - a. Good news related to AB1316- defeated. Huge win for charter schools.
2. School Report - Heather Herrera
  - a. Ended the school year with 144 students enrolled; ADA 97%. Closed out the year with 8th grade promoting students. Also had the park event and this was a huge success. A number of families attended. A Family donated a Kona Ice truck for the event. As of this morning we are at 244 students as well as 12 Independent study students, we have waitlists in all classes with the exception of third grade. We added an additional third grade class. Looking at having ten different classes next year and Heather is looking to hire additional staff. School Pathways- Reg Online process. Heather has had an opportunity to meet with a lot of our new families as she's worked with them on getting their Reg Online setup. One of Heather's main goals is to increase parent participation at our meetings, etc...Looking and planning for volunteer opportunities. Craig Heimlichner is no longer our education consultant at CDE. Amber is our new representative and we are looking forward to our relationship with her.
3. Executive Director Report- Sabina Chaar
  - a. Sabina is not in attendance so Frank and Heather will cover this in their updates.
4. CEO Report - Frank Ogwaro

- a. Administration level- reflection of the past and goals for the future. How do we manage the annual budget and stay solvent in addition to the unique scenario of building a school. Closing out the year with a surplus in the budget was beyond our goal and this was achieved. The facilities- this was a goal and Frank’s priority has been to get the students in by August 17th. Frank encouraged the board members to visit the site and see the progress that has been made. Facilities are on track. Some cosmetic items will need to wait until December. The main goal will be to have it safe and clean. Heather is interviewing to find teachers with a passion for teaching. The plan in the future will be to do more outreach in the community. Have started to work on our relationships with the district so that when we go up for renewal they will know of us and the benefit we provide to the community. Parents adjusted very well to the changes that we had this year. We are a resilient family here at Baypoint and Frank applauds and thanks everyone for the opportunity to serve in this capacity.
- 5. Board Report- Zach Wolfe
  - a. Reviewed earlier with the various documents. All is trending well where it needs to be. Zach will work on the CARES report. There should not be any deferrals for the upcoming school year.
- 6. CSDC Items-
  - a. Reminder re: Brown Act Training
    - i. Reminder that CSDC offers an online self-paced training. Please provide your certificate or reach out to me and I will be happy to get you registered. Review of job description provided by CSDC for board members  
CSDC provided these descriptions and job duties and sent them along for review.
  - b. CSDC Leadership Conference - December 6-7; Manchester Grand Hyatt- San Diego.  
Information will be provided later related to the specific sessions.
- 7. Additional board members
  - a. Reach out to community members, etc....It helps that we have changed the term to be a one year term. Reach out to parents, grandparents, extended family, etc...individuals with a vested interest.

**11. FUTURE AGENDA ITEMS**

- 1.
- 2.
- 3.

**12. BOARD COMMENT / ORGANIZATIONAL MATTERS**

The Regular meeting of the Governing Board will take place on September 10th at 520 E. Carmel, San Marcos, CA via Zoom or Call in at 3:30 PM.

**13. ADJOURNMENT**

Motion:	Nathan Limjoco		
Second:	Tuesday Gray		
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Tuesday Gray	x		
Nathan Limjoco	x		
Stephanie Long			x



The meeting adjourned at 6:12 P.M..