



REGULAR MEETING MINUTES OF THE GOVERNING BOARD

520 East Carmel, San Marcos, CA 92078

Call in #: 669-900-9128 Access Code: 0521227

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Call in number: (669) 900-9128

Meeting ID: 914 7139 5191

Passcode: 2021

Our mission at Baypoint Preparatory Academy is to educate K-12th students through a rigorous college prep curriculum in a flexible, student-centered learning environment. Our goal is to actively partner with students, parents, and the community to support students’ academic success and personal goals.

MARCH 19, 2021 3:30 PM.

1. CALL TO ORDER

The meeting was called to order by Board Chair, Nathan Limjoco at 3:32 PM.

2. PUBLIC SESSION

A. Roll Call

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Present via Conference Call</u>
Tuesday Gray	x		
Nathan Limjoco	x		
Stephanie Long		x	

CONVENE TO OPEN SESSION:

3. PLEDGE OF ALLEGIANCE

4. REVISION/ADOPTION/ORDERING OF AGENDA

The Mission paragraph in bold at the top of page 1 currently reads “K-12” students. It should be amended to read “TK-8” students.

Two Action Items are being removed: Action Item 7C and Action Item 7F.

Motion:	Tuesday Gray			As Submitted:
Second:	Nathan Limjoco			As Revised:x
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

5. CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion as set forth below. Unless specifically requested by a Board member to be set for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote. The Executive Director recommends approval of all items set forth under the Consent Agenda.

- A. Minutes of the Regular Board Meeting on December 11th, 2020.
- B. Minutes of the Special Board Meetings on March 10th, 2021.
- C. The Check Registries for December 2020; January 2021 and February 2021.

Motion:	Nathan Limjoco			As Submitted: x
Second:	Tuesday Gray			
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

6. PUBLIC COMMENT [Closed and Open Session Items]

Each speaker will be allowed a maximum of three minutes to speak. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may (1) acknowledge receipt of the information/report and comment; (2) refer to staff for further study; or (3) refer the matter to the next agenda. None.

7. ACTION ITEMS

- A. 2021-2022 Calendar.

Motion:	Tuesday Gray			As Submitted:x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

B. 2019-2020 SARC Report.

Motion:	Nathan Limjoco			As Submitted: x
Second:	Tuesday Gray			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

C. Final Asset Distribution Resolution: Transfer of funds and donation of assets from BPA Hemet to BPA San Diego. **REMOVED.**

Motion:				As Submitted:
Second:				As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray				
Nathan Limjoco				
Stephanie Long				

D. Independent Auditor Selection for 2020-2021 for audit and taxes.

Motion:	Tuesday Gray			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

E. Resolution to Ratify 2nd PPP Loan Agreement.

Motion:	Nathan Limjoco			As Submitted: x
Second:	Tuesday Gray			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray	x			
Nathan Limjoco	x			
Stephanie Long			x	

F. Amended Employee Agreement. **REMOVED.**

Motion:				As Submitted:
Second:				As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tuesday Gray				
Nathan Limjoco				
Stephanie Long				

8. INFORMATION/ DISCUSSION ITEMS

1. Charter School Legislation Updates.
 - a. Making sure we fully understand AB1505. This specifically relates to renewals for Charter Schools. Renewal is coming up pretty soon. Due date is July of 2023. Toward the end of this year we will start drafting this document and make sure that we are following the timeline for renewal submission. We need strong data. This year is our Benchmark year. They are giving more flexibility with what we use to assess the data. Looking into a variety of Benchmark testing options possibly in addition to NWEA to assess the data. Students will be able to be 3 feet apart based on the new standards.
 - b. Submitted a form so that our staff can be vaccinated.
2. School Report - Heather Herrera
 - a. Current Enrollment - 148. Our students and families have stayed committed to Baypoint.
 - b. Craig did his virtual board visit online. He was really impressed with the distance learning program. He was able to visit all of the classrooms. Our staff really sprang into action. Small group structure has been nicely maintained. If Board members want to visit any of the distance learning classrooms, Heather can arrange that.
 - c. Awards Assembly- Tuesday's great idea. 100 participants. Going to continue these award ceremonies. Academics as well as character awards.
 - d. Spring extracurricular clubs are on Wednesdays. Some of the clubs are filled. Any ideas for future club ideas please send to the teachers.
 - e. Enrollment Lottery- 126 returning students and 149 interested. Emails will go out to the families related to the lottery early next week. 310 total students between seat-based and the Independent Study program. Goal will be to have 500 students. 26 students per classroom. TK-K combo is the only combo class for next year. All of the others are stand alone grades. Plan to build up from the very youngest students.
3. Executive Director Report- Sabina Chaar
 - a. By July 1st need to approve LCAP. Will be assembling a School Site Council in connection with the approval of funding. Review of the LCAP goals. Heather is currently reaching out to the teachers for feedback regarding curriculum. PAC Meeting next week. Surveys have been a successful way of getting feedback from our parents.
4. CEO Report - Frank Ogwaro
 - a. Budget- Key operational challenge is to sustain a healthy monthly cash flow and healthy checking account. Crucial to have a large cash balance. Frank and Zach will continue to review this to ensure that things remain healthy.
 - b. Lottery- Tremendous amount of interest. Want to have a contingency plan and keep the registrations open for waitlisted families. Frank has communicated that there can be a lot of movement in the beginning for various reasons. It was successful.

- c. We have openings in 1st; 4th; 6th; 7th; 8th. The fullest grades right now are Kindergarten and 3rd grade. We will more than double next year. Will need to serve double the students with prior year's revenue.
 - d. Plan for renewal. Trying to build relationships with the district. Want to be seen as a partner in the community.
 - e. CDE visit- Our oversight authority, Craig, was promoted so we have a new oversight liaison through CDE.
 - f. Facilities are on track with respect to our timeline as far as permits, etc... The grading plan was approved last week so construction was started on the grading portion of the ADA. Frank shared his screen and photos of the grading. Tuesday asked if there is an alternative if for some reason we are unable to use the new facility. Frank said although he wants to say "no", he won't visit the option of not opening the school so the plan B would be utilizing Boys and Girls Club. This option is not feasible due to our numbers for next year. Frank said it has to be ready. The general contractor understands the urgency and has switched out subcontractors as they were not going as fast as we need them to. Is there a financial penalty if the General Contractor doesn't meet our deadline?
5. Reminder- Form 700- Board Members, Executive Director, and CEO- need to file this by April 1st.
 6. Update on Brown Act Training
 7. Additional board members

9. FUTURE AGENDA ITEMS

- 1.
- 2.
- 3.

10. BOARD COMMENT / ORGANIZATIONAL MATTERS

The Regular meeting of the Governing Board will take place on June 25 (time tbd) at 520 E. Carmel, San Marcos, CA via Zoom or Call in at TIME.

11. ADJOURNMENT

Motion:	Nathan Limjoco		
Second:	Tuesday Gray		
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Tuesday Gray	x		
Nathan Limjoco	x		
Stephanie Long			x

The meeting adjourned at 4:58 PM.