



REGULAR MEETING MINUTES OF THE GOVERNING BOARD

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Our mission at Baypoint Preparatory Academy is to educate TK-8 students through a rigorous college prep curriculum in a flexible, student-centered learning environment. Our goal is to actively partner with students, parents, and the community to support students’ academic success and personal goals.

MARCH 21, 2022 at 6:00 P.M.

1. CALL TO ORDER

The meeting was called to order by Board Chair, Nathan Limjoco at 6:02 PM

2. PUBLIC SESSION: 6:02 PM

A. Roll Call

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Present via Conference Call</u>
Galel Fajardo	x		
Nathan Limjoco	x		
Stephanie Long		x	
Nicole Yargeau	x		

3. PLEDGE OF ALLEGIANCE

4. REVISION/ADOPTION/ORDERING OF AGENDA

Motion:	Galel Fajardo			As Submitted: x
Second:	Nicole Yargeau			As Revised:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo	x			
Nathan Limjoco	x			
Stephanie Long			x	
Nicole Yargeau	x			

5. CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion as set forth below. Unless specifically requested by a Board member to be set for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote. The Executive Director recommends approval of all items set forth under the Consent Agenda.

- A. Minutes of the Regular Board Meeting on February 25, 2022.
- B. Minutes of the Special Board Meetings - N/A
- C. The Check Registries - N/A

Motion:	Nathan Limjoco			As Submitted: x
Second:	Galel Fajardo			
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo	x			
Nathan Limjoco	x			
Stephanie Long			x	
Nicole Yargeau	x			

6. PUBLIC COMMENT [Closed and Open Session Items]

Each speaker will be allowed a maximum of three minutes to speak. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may (1) acknowledge receipt of the information/report and comment; (2) refer to staff for further study; or (3) refer the matter to the next agenda.

If you would like to address the board, please use the chat box at this time to type in your name, the subject or action item that you would like to address and your statement and/or comment. The public may not ask questions of the board, but may make a public statement.

The Brown Act does not allow for public questions during board meetings. If you have questions, please contact the school.

7. ACTION ITEMS

A. AB 361 Resolution for Virtual Meetings.

Nicole asked if we plan to change this. Nathan mentioned that staying virtual works best for him based on his work meetings.

Frank suggested that we re-review the documents. Board members can call in but we would need a quorum of the board members on site for each board meeting.

Shelley can resend the documents in relation to AB361. Board can decide at the next board meeting if this should be a continuing practice or whether we will change back.

Nathan asked if we could confirm with legal counsel since time has passed to get some clear direction in relation to AB361.

We will clear this up moving forward and prior to the next meeting. Will vote for now until we have further clarification from legal.

Motion:	Galel Fajardo			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo	x			
Nathan Limjoco	x			
Stephanie Long			x	
Nicole Yargeau	x			

- B. Approval of Nancy Spencer to a one-year term as a member of the Board of Directors with an effective date of 3.21.2022.

Frank reviewed Nancy’s qualifications with the board. The board members were provided with her Questionnaire; her bio; and her resume.

Motion:	Galel Fajardo			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo	x			
Nathan Limjoco	x			
Stephanie Long			x	
Nicole Yargeau	x			

- C. 2022-2023 Calendar (Seat-based and IS Study)

Nicole asked about the possibility of Friday being the shorter day. Heather shared why Wednesday was chosen vs Friday and possible attendance issues due to Friday’s being the shorter day. Frank shared the differences between the Seat Based and IS calendars.

Motion:	Nathan Limojco			As Submitted: x
Second:	Nicole Yargeau			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo	x			
Nathan Limjoco	x			
Stephanie Long			x	
Nicole Yargeau	x			

- D. Independent Auditor Selection for 2021-2022 for audit and taxes.

Each year by April 1st we are required to provide the information related to the auditor that we have chosen. We reached out to three firms: CLA; Wilkinson, Hadley, King; Christy White. Frank reviewed the breakdown and differences between the firm proposals. Frank shared that this is a board decision. He shared that Bayshore worked with Wilkinson in the past. Frank shared that audits with CLA have become a year round event with constant requests from CLA to provide more backup documentation. Wilkinson was familiar with Bayshore operations and guided and advised from that lens.

BPA recommends going with Wilkinson or Christy White. Frank shared that BPA doesn’t have experience with Christy White apart from some communication at past conferences. Christy White audits San Marcos Unified School District. We need an auditor with us at

renewal. We don't have working experience with Christy White. Nicole asked what the last audit year that Baypoint (Bayshore?) worked with Wilkinson. Frank said it was probably 2014. Do we know their process? Is it still similar to the past. Are we assured that we are comfortable with the current way that they conduct their audits?- Nicole asked. Frank shared that, yes, based on their proposal this seems to be the way that they have worked in the past. We are required to change auditors every few years either by going out of the firm or changing auditors within the current firm. How long have we been with CLA? At least 5 years, per Shelley, they were the auditor when she came on with Baypoint. Have to change every 5 to 7 years. Galel moved to appoint Wilkinson Hadley and King for the three year time period based on the proposal that was submitted before the board.

Motion:	Galel Fajardo			As Submitted: x
Second:	Nicole Yargeau			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo	x			
Nathan Limjoco	x			
Stephanie Long			x	
Nicole Yargeau	x			

E. Educational Partners Committee Bylaws

The Educational Partners Committee that was formed has the Bylaws so that there is guidance for the committee. The Bylaws combine compliances that need to be followed by all three committees that are wrapped into the Educational Partners Committee.

Motion:	Nicole Yargeau			As Submitted: x
Second:	Galel Fajardo			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo	x			
Nathan Limjoco	x			
Stephanie Long			x	
Nicole Yargeau	x			

F. Revised Education for English Learners Policy.

This policy was part of the compliance for the Educational Partners review items. There are three areas that were changed and Sabina reviewed those with the board members. Nicole asked if this was a schoolwide or districtwide decision to change the title of the policy from English Language Policy to English Learners Policy. Statewide. Galel on page 5 - it went from two years to four years...focus on assessment and evaluation related to progress. There has been regression across the board. For educators it has been challenging. How do we separate general regression vs other challenges?

Motion:	Nathan Limjoco			As Submitted: x
Second:	Nicole Yargeau			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo	x			
Nathan Limjoco	x			

Stephanie Long			x	
Nicole Yargeau	x			

G. School Wellness Policy.

Initial policy is being approved at this time. We are going to be narrowing this down in the future to create something more concise. A requirement of this policy is to create another committee. This committee will be added to the Educational Partners Committee.

Motion:	Galel Fajardo			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo	x			
Nathan Limjoco	x			
Stephanie Long			x	
Nicole Yargeau	x			

8. INFORMATION/ DISCUSSION ITEMS

1. Executive Director Report- Sabina Char
 - a. Heather shared Powerpoints (attach Powerpoint to minutes)?
2. CEO Report - Frank Ogwaro
 - a. Combined his report with legislation updates with respect to time. The Powerpoint contains a breakdown of some of the trailer bills specific to the legislative updates.
 - b. CDE visit went well.
 - c. Facilities - All is calm
 - d. Mask option has been lifted
 - e. Lunch program audit run through with our support vendor. Audit is tomorrow the 22nd and an additional audit will be conducted in April.
 - f. Excited about the Enrollment demand for next year. The product (school) is selling itself. The vision and mission is being communicated even apart from marketing and advertising. Building that culture from the ground up.
 - g. Looking at staff needs for the fall.
 - h. Nicole- would it be possible to do a quarterly facility update via ParentSquare. What is the status with various aspects of the facility? Send a reminder to Frank regarding this.**
 - i. Are we adding any classes this year? We are not adding any classes. Heather shared that this is also very early so things may change as the summer approaches.
3. School Report- Heather Herrera
 - a. Enrollment has been looking good. The cut off was March 5th. The email will be going out to families to let them know whether or not their students secured a spot in the school. There will be a separate email going out regarding waitlist students.
 - b. Sheriff came out and did a walk through with great suggestions about how to handle We made a few adjustments based on their recommendations for safety. Staff appreciated the presentation. They said they would come back out and talk to the students.
 - c. Heather invited the board members to come by for a tour of the school.
 - d. May 19th Open House...reminder. Would love for board members to attend.
4. Charter School Legislation Updates - Frank Ogwaro
5. Form 700 Reminder

9. FUTURE AGENDA ITEMS

- 1.
- 2.
- 3.

10. BOARD MEMBER COMMENTS

Nicole- is there an update on the most recent MAPS results? Overall looking good, which we shared with CDE- per Heather. Going over this each week with the teachers. This information was shared on the CDE presentation with Amber. Heather shared her screen with the Powerpoint for MAPS results...Internal Benchmark Data. ICA’s have to hand-score so the hope is to have those for the next board meeting.

Galel- did WASC give any indication of when the next report comes? April 25th and 26th the committee meets again.

Galel commended everyone for the great job. Amber had a lot of good comments when Galel and Nicole met with her during the CDE visit.

Good board questions and comments Amber shared that she was very impressed with our board’s passion and involvement.

We will double check whether or not we need to meet within 30 days regarding AB361 or if it is okay to meet at our Regular Scheduled date of June 22nd.

11. ORGANIZATIONAL MATTERS

The next Regular meeting of the Governing Board will take place on June 22nd, 2022 at 6:00 P.M. via Zoom.

12. ADJOURNMENT

Motion:	Nathan Limjoco		
Second:	Galel Fajardo		
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Galel Fajardo	x		
Nathan Limjoco	x		
Stephanie Long			x
Nicole Yargeau	x		

The meeting adjourned at 7:33 PM.