



REGULAR MEETING MINUTES OF THE GOVERNING BOARD

Locations:

- 26089 Girard Street, Hemet, CA 92544
- 520 E. Carmel Drive, San Marcos, CA 92078
- 252 Espanas Glen, Escondido, CA 92026
- 1336 Banyan Dr, Fallbrook, CA 92028
- 415 Beaumont Glen Apt 153, Escondido CA 92026
- 10460 Meadow Glen Way East, Escondido, CA 92026
- 483 Silver Shadow Drive, San Marcos, CA 92078
- Call in #: 425-436-6305 Access Code: 306013

All board meetings will be recorded in compliance with SB126.

Our mission at Baypoint Preparatory Academy is to educate K-12 students through a rigorous college prep curriculum in a flexible, student-centered learning environment. Our goal is to actively partner with students, parents, and the community to support students’ academic success and personal goals.

MARCH 23, 2020 10:00 AM

1. CALL TO ORDER

The meeting was called to order by Nathan Limjoco at 10:21AM.

2. PUBLIC SESSION

A. Roll Call

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Present via Conference Call</u>
Reyna Gomez			X
Gina Campbell		x	
Erin Gorence		x	
Tuesday Gray			X
Nathan Limjoco			X
Stephanie Long			X

CONVENE TO OPEN SESSION:

3. PLEDGE OF ALLEGIANCE

4. REVISION/ADOPTION/ORDERING OF AGENDA

ORDERING OF AGENDA:Based on recent board members’ inability to attend today’s meeting, due to participating board members’ time constraints, and in order to maintain a quorum, items listed under 8A and 9A; 8B and 9B; 8C and 9C; 8D and 9D; 8G and 9G; 8H and 9H, will be combined for approval as they are corporate-wide policies, actions, items and reports.

REVISION OF AGENDA: Revision of Item 9I to read as “Approval of BPA-H Renewal”

Motion:	Reyna Gomez			As Submitted:
Second:	Nathan Limjoco			As Revised: X
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	X			
Gina Campbell			X	
Erin Gorence			X	
Tuesday Gray	X			

Nathan Limjoco	X			
Stephanie Long	X			

5. CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion as set forth below. Unless specifically requested by a Board member to be set for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote. The Executive Director recommends approval of all items set forth under the Consent Agenda.

- A. Minutes of the Regular Board Meeting on December 13, 2019.
- B. Minutes of the Special Board Meeting on March 6, 2020.
- C. The Check Registries for December 2019, January 2020, and February 2020.

Motion:	Stephanie Long			As Submitted: X
Second:	Tuesday Gray			
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	X			
Gina Campbell			X	
Erin Gorence			X	
Tuesday Gray	X			
Nathan Limjoco	X			
Stephanie Long	X			

6. PUBLIC COMMENT [Closed and Open Session Items]

Each speaker will be allowed a maximum of three minutes to speak. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may (1) acknowledge receipt of the information/report and comment; (2) refer to staff for further study; or (3) refer the matter to the next agenda. None.

7. INFORMATION/ DISCUSSION ITEMS

- A. BPA-H School Report-Sabina Chaar
 Feb - Enrollment 355; ADA 93% gain 6/ loss 3
 Following current guidelines for both schools with CDE related to school closures and implementing the executive order or the Governor. Key concern is for the students and their needs and providing them with a Distance Learning Program. Both schools are partnering with the local district for providing lunches. Communicating updates for both schools through Parent Square. Currently closed through April 13th and conversations to possibly extend. Staff is encouraged to communicate with parents via internet and phone calls. Planning for short-term and long-term Distance Learning. Are there any questions?
- B. BPA-SD School Report-Sabina Chaar
 Feb - Enrollment 158; ADA 94% gain 3/ loss 7
 Same as BPA H.

C. CEO Report - Frank Ogwaro

A lot of movement with respect to the new CDE requirements and directive and guidelines by SD and Hemet health officials. The biggest challenge is Distance Learning. Hoping to adjust as we go, we are only in week two. We are closely monitoring COVID 19 with SD and H health officials. We will continue to monitor the closure and the Governor’s Stay at Home orders. Are there any questions?

Facilities SD - We did receive some good news. The Architect and our Traffic Consultant have been in communication with the leads. There are no additional comments which is a verbal “okay”. We need to wait now for a written confirmation.

Working on getting a one to one ratio of Chromebooks for students. Some Chromebooks are being refurbished to help during this time.

Any questions?

Stephanie - What is the latest on the light situation from the City? Several projects in the area would need to share the cost per the agreement. City is concerned about potential litigation related to the expense of the light. We do not have to put the light up prior to the opening of the school. We can work with the City to contribute our portion over the next few years.

D. Executive Director Report - Nancy Spencer

Ms. Char has taken charge of both schools and during the shutdown has worked with staff related to Distance Learning during the shutdown. Thank you, Ms. Char, for your work on this.

Form 700-Send to Riverside County as the Corporation is registered in that County. Please send Shelley a copy.

CDE visit cancelled.

CAASPP. ELPAC and PFT postponed until next year (Fall). We are waiting for guidance from CDE in terms of how we move forward with all of these items. We are communicating with our parents internally and parents through ParentSquare. Any questions?

Frank - Clarified that we are simply noting the action items, we are not making any recommendation. We cannot make a recommendation in the Action Items. You approve or deny based on the information you have. Nancy clarified that you are either making a motion to approve or deny the action items. Nathan asked if someone makes a motion to deny something, what does that do?

8. ACTION ITEMS-(BPA SD AND BPA H).

A. Approval of temporary closure of **BPA SD and BPA H** due to COVID-19 in compliance with the Governor’s Executive Order N-26-20.

Motion:	Stephanie Long			As Submitted: X
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	X			
Gina Campbell			X	
Erin Gorence			X	
Tuesday Gray	X			
Nathan Limjoco	X			
Stephanie Long	X			

B. Approval of **BPA SD and BPA H** 2018 - 2019 Audit Report.

Motion:	Nathan Limjoco			As Submitted: X
Second:	Reyna Gomez			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	X			
Gina Campbell			X	
Erin Gorence			X	
Tuesday Gray	X			
Nathan Limjoco	X			
Stephanie Long	X			

C. Approval of **BPA SD and BPA H** Parent/Student Refund Form.

Motion:	Stephanie Long			As Submitted: X
Second:	Reyna Gomez			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	X			
Gina Campbell			X	
Erin Gorence			X	
Tuesday Gray	X			
Nathan Limjoco	X			
Stephanie Long	X			

D. Approval of **BPA SD and BPA H** Compliance Monitoring and Certification of Governing Board Compliance Review 2019-2020.

Motion:	Tuesday Gray			As Submitted: X
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	X			
Gina Campbell			X	
Erin Gorence			X	
Tuesday Gray	X			
Nathan Limjoco	X			
Stephanie Long	X			

E. Approval of **BPA SD** CPA for 2019-2020 Audit and Tax Preparation.

Motion:	Nathan Limjoco			As Submitted: X
Second:	Reyna Gomez			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	X			
Gina Campbell			X	
Erin Gorence			X	
Tuesday Gray	X			
Nathan Limjoco	X			
Stephanie Long	X			

F. Approval of **BPA SD** SARC Report.

Motion:	REYNA GOMEZ			As Submitted: X
Second:	STEPHANIE LONG			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	X			
Gina Campbell			X	
Erin Gorence			X	
Tuesday Gray	X			
Nathan Limjoco	X			
Stephanie Long	X			

G. Approval of **BPA SD and BPA H** Revised Unpaid Meal Policy. (TABLED)
 A MOTION TO APPROVAL TO TABLE THIS ITEM TO THE NEXT BOARD MEETING

Motion:	Nathan Limjoco			As Submitted: x
Second:	Reyna Gomez			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	X			
Gina Campbell			X	
Erin Gorence			X	
Tuesday Gray	X			
Nathan Limjoco	X			
Stephanie Long	X			

H. Approval of **BPA SD and BPA H** Local School Wellness Policy.

Motion:	Reyna Gomez			As Submitted: X
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	X			
Gina Campbell			X	
Erin Gorence			X	
Tuesday Gray	X			
Nathan Limjoco	X			

Stephanie Long	X			
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9. ACTION ITEMS-BPA H

- A. Approval of temporary closure due to COVID-19 in compliance with the Governor’s Executive Order N-26-20. **(COMBINED WITH ACTION ITEM 8A)**

Motion:				As Submitted:
Second:				As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez				
Gina Campbell				
Erin Gorence				
Tuesday Gray				
Nathan Limjoco				
Stephanie Long				

- B. Approval of 2018 - 2019 Audit Report. **(COMBINED WITH ACTION ITEM 8B)**

Motion:				As Submitted:
Second:				As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez				
Gina Campbell				
Erin Gorence				
Tuesday Gray				
Nathan Limjoco				
Stephanie Long				

- C. Approval of Parent/Student Refund Form. **(COMBINED WITH ACTION ITEM 8C)**

Motion:				As Submitted:
Second:				As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez				
Gina Campbell				
Erin Gorence				
Tuesday Gray				
Nathan Limjoco				
Stephanie Long				

D. Approval of Compliance Monitoring and Certification of Governing Board Compliance Review 2019-2020. **(COMBINED WITH ACTION ITEM 8D)**

Motion:				As Submitted:
Second:				As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez				
Gina Campbell				
Erin Gorence				
Tuesday Gray				
Nathan Limjoco				
Stephanie Long				

E. Approval of **BPA H** CPA for 2019-2020 Audit and Tax Preparation.

Motion:	Stephanie Long			As Submitted: X
Second:	Reyna Gomez			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	X			
Gina Campbell			X	
Erin Gorence			X	
Tuesday Gray	X			
Nathan Limjoco	X			
Stephanie Long	X			

F. Approval of **BPA H** SARC Report.

Motion:	Tuesday Gray			As Submitted: X
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	X			
Gina Campbell			X	
Erin Gorence			X	
Tuesday Gray	X			
Nathan Limjoco	X			
Stephanie Long	X			

G. Approval of Revised Unpaid Meal Policy. **(COMBINED WITH ACTION ITEM 8G)**

Motion:				As Submitted:
Second:				As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez				
Gina Campbell				
Erin Gorence				
Tuesday Gray				
Nathan Limjoco				
Stephanie Long				

H. Approval of Local School Wellness Policy. **(COMBINED WITH ACTION ITEM 8B)**

Motion:				As Submitted:
Second:				As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez				
Gina Campbell				
Erin Gorence				
Tuesday Gray				
Nathan Limjoco				
Stephanie Long				

I. Approval of **BPA-H** Renewal.

A MOTION TO DENY RENEWAL OF THE BPA-H CHARTER and voluntarily close the school, effective June 30, 2020, due to declining enrollment and lack of community support. Frank Ogwaro and the State Board of Education (SBE) were identified as the person/entity responsible for closure-related activities.

Motion:	Stephanie Long			As Submitted: X
Second:	Reyna Gomez			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Reyna Gomez	X			
Gina Campbell			X	
Erin Gorence			X	
Tuesday Gray	X			
Nathan Limjoco	X			
Stephanie Long	X			

10. FUTURE AGENDA ITEMS

Tabled Item 8G.

Projected budget for next year.

Revisions to Student/Parent Handbook related to compliance requirements, etc...

Calendar - May need to be a Special Board Meeting.

11. BOARD COMMENT / ORGANIZATIONAL MATTERS

The Regular meeting of the Governing Board will take place on Friday, June 26, 2020 at 26089 Girard St., Hemet, CA/520 E. Carmel, San Marcos, CA at time TBD.

Frank- On behalf of school leadership and team, wanted to thank the board members for their volunteer work and helping us lead the schools. We really extend our appreciation for your leadership.

Nancy- Speaking to the decision that was made on Action Item 9I. Frank Ogwaro and Nancy Spencer will put together a communication to the parents/staff. They will also be notifying CDE. There are also closure elements which will have to be submitted.

12. ADJOURNMENT

Motion:	Nathan Limjoco		
Second:	Reyna Gomez		
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Reyna Gomez	X		
Gina Campbell			X
Erin Gorence			X
Tuesday Gray	X		
Nathan Limjoco	X		
Stephanie Long	X		

The meeting adjourned at 11:55 AM.