



REGULAR MEETING MINUTES OF THE GOVERNING BOARD

Internet:

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Meeting ID: 992 9571 9866

Passcode: rj1p9y

In Person:

520 East Carmel Street

San Marcos, CA 92078

All BPA Board Meetings are recorded (SB126)

Our mission at Baypoint Preparatory Academy is to educate TK-8 students through a rigorous college prep curriculum in a flexible, student-centered learning environment. Our goal is to actively partner with students, parents, and the community to support students’ academic success and personal goals.

SEPTEMBER 12th, 2023 at 6:30 P.M.

Closed Session will begin at 5:30 p.m.

1. CALL TO ORDER

The meeting was called to order by Nicole Yargeau at 5:37 PM.

2. PUBLIC SESSION:

A. Roll Call

Board Member	Present	Absent	Present via Conference Call
Galel Fajardo		x	
Max Eggleston	x		
Nancy Spencer	x		
Nathan Limjoco	x		
Nicole Yargeau	x		

3. REVISION/ADOPTION/ORDERING OF AGENDA

A. The board agenda was re-ordered to give the public an opportunity to address the board regarding closed session items prior to the closed session commencing.

Motion:	Nathan Limjoco			As Submitted:
Second:	Max Eggleston			As Revised: x
Vote:	Yes	No	Absent	
Galel Fajardo			x	
Max Eggleston	x			
Nancy Spencer	x			
Nathan Limjoco	x			
Nicole Yargeau	x			

ANNOUNCE CLOSED SESSION ITEMS- -Evaluation of CEO

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957(b)1)

Employment, evaluation of performance, discipline, or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session." (Gov. Code § 54957(b)1):

4. PUBLIC COMMENT [Closed Session Items] There were no comments related to closed session items.

Each speaker will be allowed a maximum of three minutes to speak. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may (1) acknowledge receipt of the information/report and comment; (2) refer to staff for further study; or (3) refer the matter to the next agenda.

A. Opportunity for the public to address the board on closed session items

ADJOURN OPEN SESSION: 5:39 PM

CONVENE CLOSED SESSION: 6:33

5. CLOSED SESSION-

ADJOURN CLOSED SESSION: 6:31

RECONVENE OPEN SESSION: 6:33

6. REPORT OF ACTION TAKEN IN CLOSED SESSION: Frank will be providing monthly communications to inform the community and provide updates. His next evaluation will be in December.

7. PLEDGE OF ALLEGIANCE

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8. CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion as set forth below. Unless specifically requested by a Board member to be set for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote. The Executive Director recommends approval of all items set forth under the Consent Agenda.

A. Minutes of the Regular Board Meeting on June 27, 2023- No start or end time of the closed session. Shelley will listen to the recording and get that information added.
https://drive.google.com/drive/folders/1ldTLWvC5hpLMt_-6Ho1PxdO2saqO0GQ4

B. Minutes of the Special Board Meetings- N/A

C. The Check Registries for June - July, 2023

<https://drive.google.com/drive/folders/1X8VevFsuAL5hIDfH2i2jYkJXdyiZJhgw>

Motion:	Nathan Limjoco			As Submitted:
Second:	Max Eggleston			As Amended: x
Vote:	Yes	No	Absent	
Galel Fajardo			x	
Max Eggleston	x			
Nancy Spencer	x			
Nathan Limjoco	x			
Nicole Yargeau	x			

9. PUBLIC COMMENT [Open Session Items]

Each speaker will be allowed a maximum of three minutes to speak. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may (1) acknowledge receipt of the information/report and comment; (2) refer to staff for further study; or (3) refer the matter to the next agenda.

Liz Miller wants the most up to date status on the gymnasium. Why were we able to use it and then stop using it? Concerned regarding the limitations in relation to physical activity. Requested transparency regarding the permitting.

Nathan addressed this issue. The temporary use permit allowed the school to use the gym in the past - i.e. last year's school year. As we were in the process of getting the rest of the facility approved they went to the back and were not able to approve the gym portion for use as part of the permitting process. This was all done to be in compliance with the permitting.

Liz would like to meet with Frank to receive more details related to this.

Lena Meum- addressed the lunches. Last year surveys went out. She believed we would have hot food and feels that this year the quality has gone down. Frozen sandwiches; soggy potatoes, etc. She understands that there are limited vendors in California. Can we speak with the vendor regarding the quality and concerns?

Nathan addressed this issue. In terms of vendors we are limited. Doesn't see an issue with talking to the vendor regarding what the children like but the school is limited with the vendors it is able to use. The school has looked into possibly having warmers brought in when we can be permitted for that. Nathan has the same concern and is here on those food days. When his own children won't eat the lunches he has them bring lunch. Until we get permitting for warm food we have limited options.

Nancy addressed this issue. Who would be the best person to address the questions regarding the meals. At this time Sabina suggested that Lena make an appointment with the Site Administrator to discuss her concerns.

10. SCHOOL REPORTS

A. Quarterly/Annual Reports: CEO/Executive Director Report-

Frank reviewed his report with the board and public.

Frank will send out more details regarding the permitting issues.

Nikki requested the information regarding the charter school bills that are up for vote be sent out to parents via ParentSquare. She feels that the parents would really get behind this and support this.

Nikki - Teachers and staff need to feel appreciated. Make sure that as parents and family we do what we can to support them.

Sabina introduced Aden Vargas, our 8th grade student speaker. Aden shared his powerpoint presentation.

Sabina reviewed her powerpoint presentation with the board and public.

Nikki had questions regarding the iready diagnostics that were not made available to the school during the first year that it was used. Is there a way to see if the diagnostics can be done earlier to make sure everything is aligning? Would this be done prior to the December board meeting so there can be an indication about whether or not this is working? Nikki mentioned concerns regarding the fact that we don't have a STEM program this year in relation to the Science scores. Sabina shared that the teachers are equipped and qualified to teach all subjects and teach to the State standards. What about integrating Iready and NWEA MAPS? Was MAPS a better predictor? No one wants to wait another year to find out if this is going to work. We don't have a year to wait to know this.

Frank mentioned the implementation of the ICA's which will be mirroring the CAASPP testing.

Nancy mentioned that several new programs have been implemented this year.

Sabina met with the teachers to find the best programs to support iready.

Nancy asked regarding professional development to support the new programs. Teachers are familiar with a lot of the new programs. Every program will have some instructions to familiarize them with the program. They will be focused on the assessments and the curriculum at the same time.

Nancy asked if in relation to tomorrow's PAC meeting. Is it possible to find out exactly when they would like to meet so that Shelley can check with the board members in relation to the availability for a Special Board Meeting. Currently, they are looking at the last week of September due to the details and long term activities being planned. Nikki suggested that tomorrow the members of the PAC decide when they are available to plan and make these meetings. We will confirm this but initially the plan was to go before the board at the end of September.

Proposed dates for PAC meetings can be discussed tomorrow. The PAC meetings will need to occur before the dates of the Regular Board Meetings. Nikki proposed that the PAC meetings could be scheduled a week prior to the Regular Board Meetings. Sabina clarified that tomorrow's PAC meeting is a special PAC meeting in preparation for the Special Board Meeting. The goal will be to always have a regular PAC meeting before any regular board meeting.

Nancy- Do you want the board members to be involved in the CDE visit that is scheduled in October? Yes, a short meeting with CDE.

<https://drive.google.com/drive/folders/1GXHEFDj7nILRJGCMQCIV7jI-nwXXvEWZ>

B. CBO Financial Report

Zach presented the financial report.

<https://drive.google.com/drive/folders/1T5ipPUUVT7nYLijz53hGv1RAIaKmQCz>

11. ACTION ITEMS

A. 2022-2023 Unaudited Actuals Report

<https://drive.google.com/drive/folders/1eaPiSGNtjscyAykrzhUkvkww8ZFbtSqK>

Motion:	Nancy Spencer			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo			x	
Max Eggleston	x			
Nancy Spencer	x			
Nathan Limjoco	x			
Nicole Yargeau	x			

B. 2023-2024 Consolidated Application

<https://drive.google.com/drive/folders/17d3WC3rzb236PUDXu-HvWzMDzAVzpqn>

Motion:	Nicole Yargeau			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo			x	
Max Eggleston	x			
Nancy Spencer	x			
Nathan Limjoco	x			
Nicole Yargeau	x			

C. 2023-2024 New Staff

<https://drive.google.com/drive/folders/1s0uzYn2SpRcLRWsCXc0xSglNRD6DM5fC>

Motion:	Nathan Limjoco			As Submitted: x
Second:	Nancy Spencer			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo			x	
Max Eggleston	x			
Nancy Spencer	x			
Nathan Limjoco	x			
Nicole Yargeau	x			

D. Local Indicator Results (tabled from June meeting)

<https://www.caschooldashboard.org/reports/37771720138099/2022/academic-engagement#local-indicators>

<https://www.caschooldashboard.org/reports/37771720138099/2022/conditions-and-climate#priority1>

During the June meeting the information was not available. The results currently being presented are for the 2021-2022 school year.

Overall picture of what takes place. All the information that the school currently has in the LCAP is reflected here.

What is being voted on here? The information has been corrected now (by CA State Dashboard) on the dashboard so that is why it's being brought to the board.

Motion:	Nathan Limjoco			As Submitted: x
Second:	Nancy Spencer			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo			x	
Max Eggleston	x			
Nancy Spencer	x			
Nathan Limjoco	x			
Nicole Yargeau	x			

E. Student Parent Handbook Revisions (tabled from June meeting)

Sabina - after confirmation from BPA's attorney, changes were made to the handbook in relation to the cell phone policy. She also addressed other changes to the Student Parent Handbook in relation to backpacks and Google Chromebooks.

Nathan- How do the students have access to their cell phones? His concern is that the phones would be locked up and the students would not have access to them during the school day. Sabina talked about some of the challenges in past years in relation to cell phones. Frank mentioned the necessity of finding a balance in relation to classroom management. The phones are in locked cabinets. Where do we find the medium here?

Zach talked about a school he worked with. They use locking cases and they use a locking mechanism.

Nathan has no problem with the discipline consequences. Will this be enforced?

Frank requested some suggestions. How about a storage cabinet that is shut but not locked?

Possibly locked when the class goes out to lunch and then unlocks it when the students return to the classroom? Nathan feels that, in theory, this would work, but can we get the staff to actually enforce it? Currently, they have not been locking their rooms when they leave for lunch, etc.

What could that policy say that Nathan would be good with? He doesn't disagree with the disciplinary actions.

Does the board want to approve this at this time?

The board requests that the Cell Phone Policy be revised to be a "One and Done" offense. If the students abuse this once, they lose their privileges.

What are other local schools doing?

Frank said he could reach out to Granada Hills to find out what they do. Zach will also see what he can find out. Look into what colleagues are doing.

Currently, it is voluntary.

Heather mentioned that there was a student taking photos in the bathroom this year. The phone was taken away. The teacher asks at the beginning of the day, but the kids say that they don't have phones. There has to be follow-through. Writing a reflection letter is not enough of a punishment.

What is the best way to consider the safety factor? What is the path of least resistance?

What is the feedback from staff regarding this? What is Heather's experience with this?

The biggest concern is the older grades and the smartwatches. Teachers are looking to the school policy to know what to do. The teachers are waiting for the board's direction. What does the board want to do tonight?

In the policy, it does not state that the cabinet is locked.

Nancy would be more comfortable tabling this until the whole board is here to review and vote on this. Right now the board would be okay with the school doing what they've been doing. Nancy would like more information and feedback and we can review other school policies to see what other schools are doing. This could be tabled for the next special and make it the final decision. Attempt to set up a full board for this. We could have two members online if we have three onsite.

The decision is to approve the amended disciplinary action part of the policy to state "one and done" on the. The motion is to approve the other changes to the handbook. Table the cell phone policy and mobile device policy. **TABLED.**

https://drive.google.com/drive/folders/1Q_rvNXql2EDGPEHIi43FN7KK9awyHCT2

Motion:	Nancy Spencer			As Submitted:
Second:	Nikki Yargeau			As Amended: x
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo			x	
Max Eggleston	x			
Nancy Spencer	x			
Nathan Limjoco	x			
Nicole Yargeau	x			

F. Revised BPA Financial Policies and Procedures

Because the school is planning on being in the facility long term. Moved to 20 year depreciation schedule. This can be amended down the road.

Any lease longer than a year needs to be put on the school's balance sheet.

<https://drive.google.com/drive/folders/14iv0xrYhq0vOCwvQN5jDi3gP8o0uLXP5>

Motion:	Nancy Spencer			As Submitted: x
Second:	Nathan Limjoco			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo			x	
Max Eggleston	x			
Nancy Spencer	x			
Nathan Limjoco	x			
Nicole Yargeau	x			

G. BPA Board Member Code of Ethics/Conduct Policy

BPA does not currently have this in the by-laws.

Nancy asked if other schools have something like this in place?

Does CSDC have a template for this? **Shelley can check to see if CSDC has a template for this.**

Good conversation starter.

Nikki feels that some of these items are ambiguous. Frank said that it is basically setting a tone.

Nancy and Shelley can work on reviewing the policy based on what CSDC has. CSDC needs to know who all of our board meetings are so that they can all create a login and a password to access these documents. Use Frank's policy as a template and then add or subtract to the Special Board Meeting at the end of September. TABLED.

<https://drive.google.com/drive/folders/1uExLa5YVVUpq0va2C3XniUUyteYwXCX6>

Motion:	Nikki Yargeau			As Submitted:
Second:	Nancy Spencer			As Amended: x
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Galel Fajardo			x	
Max Eggleston	x			
Nancy Spencer	x			
Nathan Limjoco	x			
Nicole Yargeau	x			

12. INFORMATION/ DISCUSSION ITEMS

- A. CSDC Conference - November 8th-10th; Anaheim Convention Center
- B. Streaming Future Board Meetings- Information form CSDC
 - a. Nathan likes parents to be able to participate even if they can't physically attend. Aligns with the commitment to be transparent.
<https://drive.google.com/drive/folders/1LJKc1pHvkVTeS3Cv9EYXTzD8OTy-GNO>
- C. In July SB114 was signed which extends the terms of charter schools which expire on or between January 1, 2024 and June 30, 2027 by one additional year. The charter term for Baypoint has been updated to an expiration date of June 30, 2026.
https://drive.google.com/drive/folders/17EeGhPd9yA_wfFDJVK6eC3PE0_cfDPEV
- D. Special Board Meeting in the last week of September for PAC and Compliance Monitoring and Certification.

13. FUTURE AGENDA ITEMS

- A. PAC Fundraising Proposal
- B. Compliance Monitoring and Certification
- C. Tabled Items from this agenda

14. BOARD MEMBER COMMENTS

What is going on with the fraud piece? Frank submitted the forms. Hopefully we are making headway and the hope is that we will receive the replacement check. Too small for the federal government IRS/ too large for local government.

15. ORGANIZATIONAL MATTERS

The next Regular meeting of the Governing Board will take place on December 12, 2023 at 5:30 P.M. via Zoom or in person at 520 East Carmel Street, San Marcos, CA.

16. ADJOURNMENT

Motion:	Nathan Limjoco		
Second:	Nancy Spencer		
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Galel Fajardo			x
Max Eggleston	x		
Nancy Spencer	x		
Nathan Limjoco	x		
Nicole Yargeau	x		

The meeting adjourned at 9:27.